

## LYNCHBURG PLANNING COMMISSION

August 25, 2004

4:00 p.m. 2<sup>nd</sup> Floor Training Room, City Hall

### Lynchburg Planning Commission Public Participation Policy at Meetings Public Hearings

1. The presentation by the Petitioner's representative(s) will be a maximum of ten (10) minutes. If it would be difficult to fully explain a complex proposal orally within the time limit, it is recommended that the petitioner submit in advance to the Planning Division staff written information that can be mailed to the Commission members.
2. Comments from a speaker representing an opposition group will be a maximum of ten (10) minutes.
3. Subsequent individual citizens wishing to speak will be allowed a maximum of three (3) minutes each.
4. At the end of the public hearing, each side will be allowed a maximum of three (3) minutes for final comments.
5. The Commission would prefer not to hear speakers whose comments are repetitive or are irrelevant to the petition at hand, but will recognize the number of people present in support or in opposition to the petition.
6. When the public hearing comments are completed for an item, the Chair will declare that the hearing is closed. The Commission will then go into a business session on that item, during which the public may remain present but will not be allowed to speak.
7. The Commission Chair will firmly and fairly enforce the above rules.

### Other Agenda Items

The Commission agenda will frequently contain items which are not listed as public hearings. Such non-public hearing items include proposed subdivision plats, public street dedications, and street names. Public comments on such items are generally not encouraged. However, the Commission may at its discretion allow citizens to speak according to the rules listed above.

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1. Approval of the Minutes of the July 28 and August 11, 2004 meetings.
2. Public Hearings
  - a. Petition of Nextel Partners, Inc., for a Conditional Use Permit at 149 Bon Ton Road to allow the construction of telecommunications equipment in an R-1, Single-Family Residential District.
  - b. Petition of Nextel Partners, Inc., for a Conditional Use Permit at 208 Schothum Street to allow the construction of telecommunications equipment in an R-1, Single-Family Residential District.
  - c. Petition of Heritage Baptist Church for a Conditional Use Permit at 229, 239 & 329 Breezewood Drive to allow the construction of a 170 space parking area in an R-3, Two-Family Residential District.
3. Old/New Business
  - a. Flex Zoning
4. Next Regular Meeting Date – September 22, 2004 – 4:00 p.m.